



# WORK ORDER

**DELIVERY DUE DATE:** 01-14-23

Procurement Unit  
Tel. No.: 045-606-8142/ 606-8157

Supplier : **THE NEW MANILA GLASS PALACE**  
Address : San Nicolas, Tarlac City  
TIN : 103-922-021-000 VAT Reg.  
Tel. No. : 045-982-6092

Work Order No.: 2022-222  
Date : 12/13/2022  
JO No. : 2022/250  
Date : 11/10/2022  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30)** calendar Days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR &amp; MATERIALS: REPAIR SERVICES</b> Repair of Glass Door (unalligned) at TSU Main Medical Clinic, TSU Main Campus *****	12,000.00	<u>12,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02-101101  
ROA No. : 2022-12-1700  
CONFORME & RECEIVE COPY :

**THE NEW MANILA GLASS PALACE**

Firm/Dealer/Supplier/Contractor

12/15/22  
Date

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT, TSU  
**RECEIVED**  
DEC 15 2022

APPROVED:

DR. GRACE A. ROSETE  
Vice President for Administration  
Authorized Official