



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 11040218  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** SUPPLY AND DELIVERY OF OFFICE SUPPLIES (APP 2024-1ST QUARTER), REBID  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b>	Goods 2024-013a	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	1
<b>Category:</b>	Office Supplies and Devices	<b>Date Published</b>	12/07/2024
<b>Approved Budget for the Contract:</b>	PHP 2,369,303.00	<b>Last Updated / Time</b>	12/07/2024 00:00 AM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	06/08/2024 14:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jhenna Micah Aquino Manankil Admin Aide IV Romulo Blvd. San Vicente, Tarlac City Tarlac City Tarlac Philippines 2300 63-45-6068157  bacsec@tsu.edu.ph		

#### Description

1. The Tarlac State University, through Regular Agency Fund (RAF) and Special Fund (SB) 2024 intends to apply the sum of Two Million Three Hundred Sixty Nine Thousand Three Hundred Three Pesos (₱ 2,369,303.00) to payments under the contracts for the project: Supply and Delivery of Office Supplies (APP 2024-1st Quarter), Rebid. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Tarlac State University now invites bids for the project: Supply and Delivery of Office Supplies (APP 2024-1st Quarter), Rebid. Delivery of the Goods is required within thirty (30) calendar days from the receipt of the Notice to Proceed. Bidders must have completed, within the last five (5) years prior to the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from Tarlac State University and inspect the Bidding Documents at the address given below during Tuesday to Friday from 8:00 A.M. to 5:00 P.M.:

BAC Secretariat  
Motorpool and Administration Building  
Tarlac State University  
Romulo Blvd., San Vicente, Tarlac City  
Tel. No. (045) 606-8142 / 0998 846 0206  
Email: bacsec@tsu.edu.ph

5. A complete set of Bidding Documents may be acquired by interested Bidders from July 12, 2024 to August 06, 2024 from the aforementioned address upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ₱ 5,000.00.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Tarlac State University will hold a Pre-Bid Conference on July 23, 2024 (3:00 P.M.) at the Business Center Audio-Visual Room, 2nd Floor, Business Center Bldg., Tarlac State University, Romulo Blvd., San Vicente, Tarlac City, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before August 06, 2024, (1:30 P.M.).

BAC Secretariat  
Motorpool and Administration Building

Tarlac State University  
Romulo Blvd., San Vicente, Tarlac City  
Tel. No. (045) 606-8142 / 0998 846 0206  
Email: bacsec@tsu.edu.ph

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on August 06, 2024, at 2:00 P.M., at the Business Center Audio-Visual Room, 2nd Floor, Business Center Bldg., Tarlac State University, Romulo Blvd., San Vicente, Tarlac City. Bids will be opened in the presence of the bidders' representatives who choose to attend.

10. The Summary of the procurement activities is as follows:

Activities Date and Time Venue

Pre-Bid Conference July 23, 2024 (3:00 PM) BAC Conference Room, 3rd Floor, Motorpool and Administration Building

Deadline of Submission of Bids August 06, 2024 (1:30 PM)

Opening of Bids August 06, 2024 (2:00 PM)

11. The Tarlac State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Ms. Jhenna Micah A. Manankil/ Mr. Joshua Jonathan S. Jacinto

BAC Secretariat

Motorpool and Administration Building

Tarlac State University

Romulo Blvd., San Vicente, Tarlac City

Tel. No. (045) 606-8142 / 0998 846 0206

Email: bacsec@tsu.edu.ph

(SGD)DR. GRACE N. ROSETE

BAC Chairperson – Goods and Services

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	OFFICE SUPPLIES	Please see attached specs	1	Lot	2,369,303.00

**Pre-bid Conference**

Date	Time	Venue
23/07/2024	3:00:00 PM	BAC Conference Room, 3rd Floor, Motorpool and Administration Building

**Other Information**

You may also download the bidding documents on the link below:

<https://www.tsu.edu.ph/opportunities/bid-opportunities/2024-bid-opportunities/>

**Created by** Jhenna Micah Aquino Manankil

**Date Created** 11/07/2024

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