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Extension Services Management Office





ABOUT THE COVER

A child is considered to be the most vulnerable. Small in stature but strong in will and spirit. She is adaptive, so it is not difficult to be accustomed to changes and modernization.

She can weather storms, earthquakes, and eruptions. Without a doubt, she can transform villages from extreme poverty areas to healthy and thriving communities. Hoping that all the other children today and in the next generation are protected from the moment of birth until they become self-sufficient adults who can live well in the following years.

The editorial team encourages readers to contribute articles (with at least two photos or illustrations with credits) that are newsworthy content and stories which interest the broader community.

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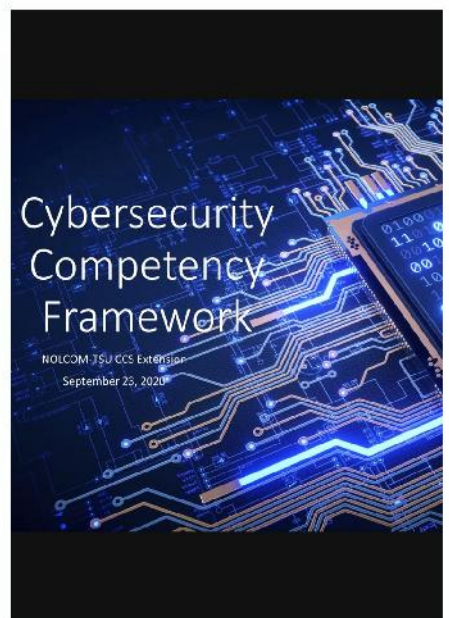
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Message from the President

This year 2020 has ended with us looking back on what we have accomplished. To this day, everyone around the world is coping with the most profound global crisis any of us has ever faced, which has totally hampered organizational activities. Not even TSU is immune to it.

For everyone worldwide, the past year has been an exceptional time. We could describe it as a year of learning and innovating...a year of transition to a new normal... a year where the creativity of each of us has to come into play to accomplish our mission.

Despite these exceptional times, the TSU ESMO was able to lead our faculty to dedicate their time to making TSU a premier extension service provider in the province.

Indeed, exceptional times call for exceptional people, and so I would like to commend everyone for accomplishing so much despite all the odds. The stories provided in this Chronicle offer a snapshot of how TSU faculty, staff, and students have worked together to share knowledge and expertise and enhance the quality of life of the people around us.

Truly, it has been a very challenging year for all of us, and we look forward to the future with hope and inspiration. We are grateful to our faculty, staff, and students who devote their valuable time each year to help us fulfill our mission.

With the skills, innovation, and spirit to weather the present crisis, the ESMO will continue its mission of delivering exemplary services responsive to the society we serve.

Dr. Myrna Q. Mallari
University President



Preamble

As 2020 comes to a close, we at Tarlac State University recognize the difficulties faced over the past 12 months, mainly concerning COVID-19. There has been physical illness and the loss of loved ones, financial challenges, jobs, and food insecurity, and so much more. While this pandemic reminds us of our shared fragility, it also demonstrates how everything and everyone is truly connected. We see that eradicating the pandemic will only be achieved unless done in all communities; front-line responders' success and safety are linked to our willingness to stay at home and follow safety protocols.

While disruption is always rough, we can still reflect on some of the year's silver linings and positive developments. It is always with honor and pleasure to share with you all the fifth issue of *The Development Chronicle* by the Extension Services Management Office (ESMO). This issue is a testimony of how the ESMO continued to reach out and stayed present and committed, both individually and collectively. One of the most gratifying parts has been the opportunity to work with our clients, adapting and adjusting on the fly to remote work environments, which has been a learning process for all of us. In addition to the webinar series, ESMO continued to provide extension activities while following physical distancing and other proper safety protocols.

Even amid this challenging year, the ESMO team had significant accomplishments to celebrate. I could not be prouder of how the ESMO team and the VPRES family have adapted and thrived in this most challenging year. I want to express my gratitude and appreciation to OIC-Director Emir Lenard SF. Sicangco and to the TSU-ESMO editorial board members who remained dedicated during this time. I am proud and impressed with the professionalism and depth of service provided.

Dr. Armee N. Rosel

Vice President, Research and Extension Services

I hope reading this magazine will serve as a reflection and inspiration that despite the world's uncertainty, may we always see the great moments of hope to build a better future. We look forward to moving onward and upward with you in 2021.

Congratulations and God bless the Tarlac State University! God bless the entire ESMO Family!



I am happy to share with you the 2020 issue of The Development Chronicle, the official magazine of the Tarlac State University-Extension Services Management Office.

It is my honor to have assumed leadership at ESMO in 2020. It is a time of both transition and endurance. We are implementing the collective vision that recognizes how the needs of our community, programs, and services are changing. At the same time, we draw strength from knowing the fundamental values have evolved and are well anchored to our adopted communities.

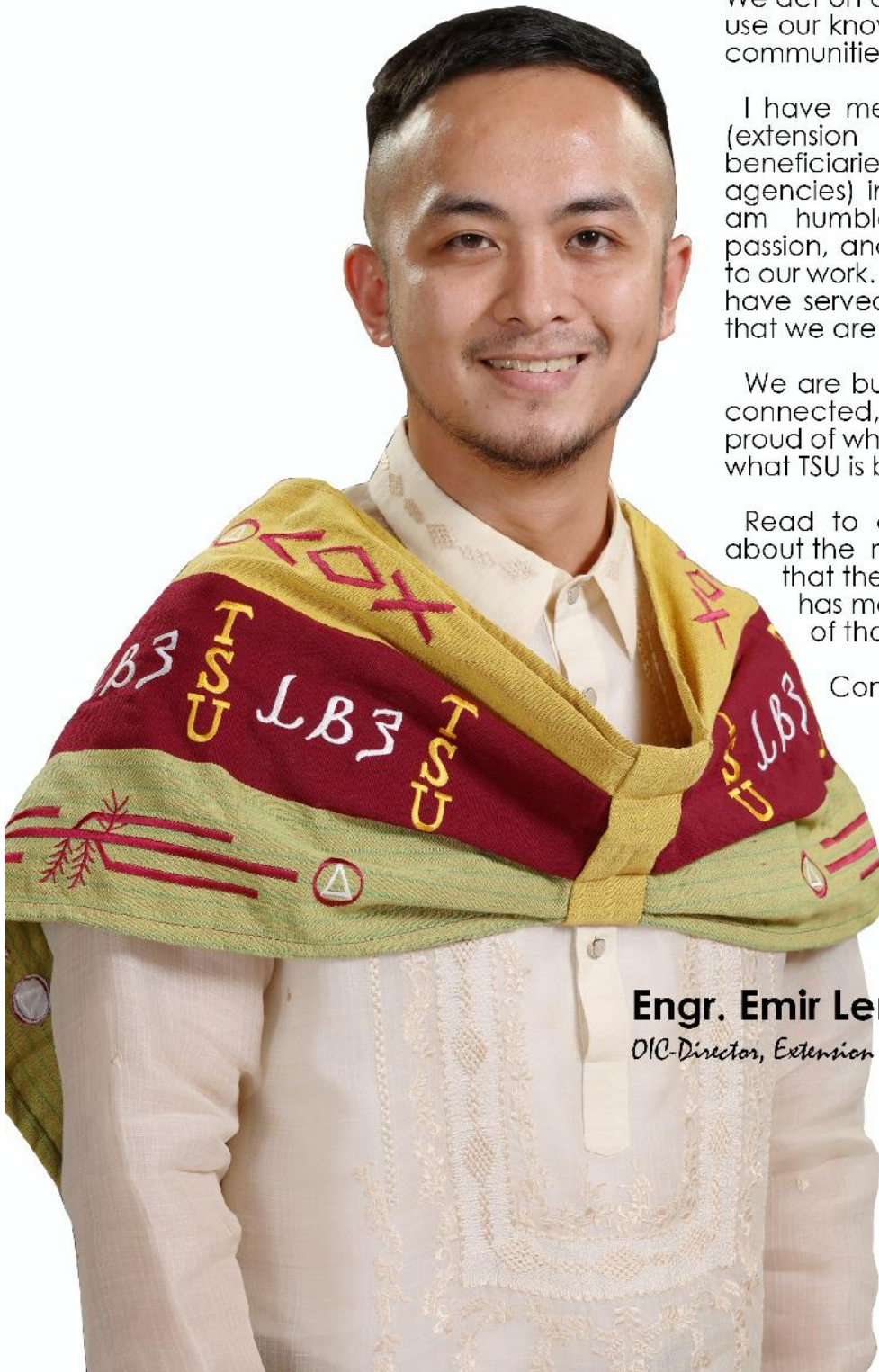
We love learning and discovery. We embrace challenges and are committed to excellence. We explore new ways and search for sustainable approaches to how we live and work. We act on our profound responsibility to use our knowledge to serve our partner communities.

I have met so many of our partners (extension service providers, clients, beneficiaries, and cooperating agencies) in my first few months and I am humbled by the commitment, passion, and expertise they all brought to our work. Albeit virtually, our meetings have served as an important reminder that we are all in this work together.

We are building a future that is open, connected, and purposeful. We are proud of who we are and excited about what TSU is becoming.

Read to celebrate and learn more about the myriad of substantive ways that the TSU, along with its partners, has made a difference in the lives of those we serve.

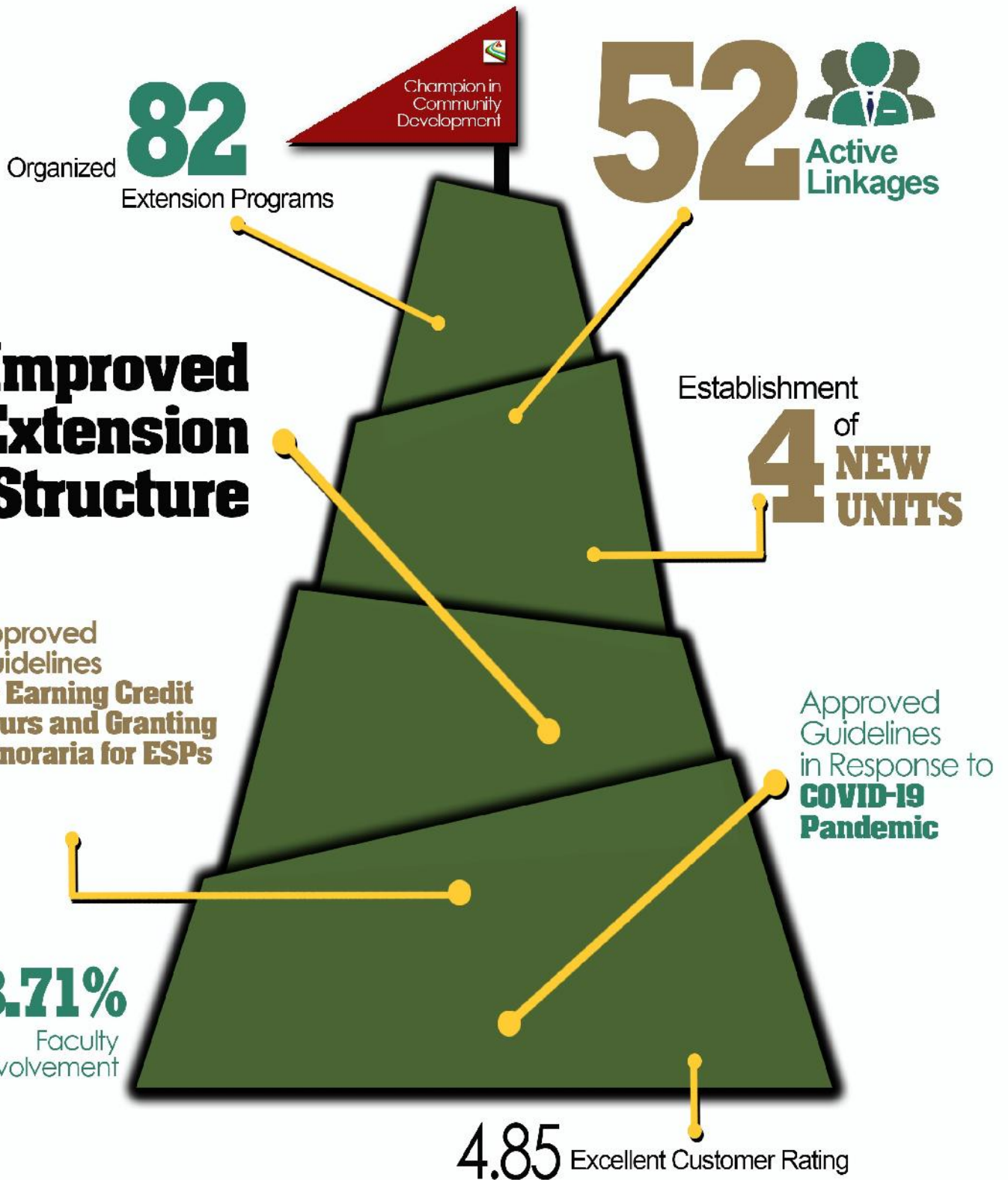
Congratulations and God Bless!



Engr. Emir Lenard S.F. Sicangco

DIC-Director, Extension Services Management Office

2020 Extension Milestones



If not now, when?

An extreme take on extension restructuring

Dr. Lea B. Milan, ESMO
Jay Ann L. Pablo, ESMO

Attuned to the university's goal of continual improvement, the Admin Council approved the proposed new structure converting the University Extension Services Office (UESO) into Extension Services Management Office (ESMO) with Resolution No. 46, s. 2020 on October 27. This is in response to the need for clarifying its functions to perform effectively and efficiently. It will manage and supervise the university's extension mandate towards contributing to the vision of becoming a premier university in the Asia-Pacific Region.

Establishment of New Units

Alongside the office's change of name is creating four new units that will focus on the various aspects of the university extension services. The Project Management Unit shall be responsible for reviewing, evaluating, and processing extension projects proposed by the different colleges. The Planning and Monitoring Unit shall take charge of

strategizing and monitoring the university's extension targets' attainment. The Extension Affairs and Training Unit shall be managing the extension learning and development program for office personnel, extension service providers, and other internal and internal extension affairs. Another unit is the Extension Studies and Publication Unit shall be responsible for managing the conduct of impact assessment and other extension-related studies as well as the production of information materials.

Extension Agenda of the University

On November 13, the BOR approved the Resolution No. 89, s. 2020 for the proposed extension agenda of the TSU. This is in line with the university's vision to be a champion in community development by strengthening partnerships with public and private organizations and individuals and offering extension programs in line with the university's academic program offerings, expertise, and resources.



Following these statements are the approved extension agenda towards human security, sustainable communities, and inclusive nation-building:

1. Quality Education and Human Development
2. Food Security, Good Health, and Nutrition
3. Promotion of Language, Arts, History and Culture
4. Technology Promotion and Advancement
5. Economic Growth and Enterprise Development
6. Good Governance and Promotion of Human Rights, Equality, Justice, and Peace
7. Environmental Protection, Climate Change Adaptation, and Disaster Risk Reduction

Guidelines in Response to COVID-19 Pandemic

In response to the prevailing situation caused by the Covid-19 pandemic, the ESMO proposed the guidelines on the conduct of extension services through distance consulting and distance learning. This ensures the uninterrupted delivery of extension services while guaranteeing both the extension service providers and the beneficiaries' safety.

The Board of Regents approved the guidelines on the conduct of extension services through distance consulting and learning with Resolution No. 46, s. 2020 on July 16 and was immediately implemented after that. The guidelines highlight the introduction of non-face-to-face processes and modalities in the request, delivery, monitoring, and evaluation of extension services. Such policies shall not only be temporarily enforced during the pandemic. Still, they shall remain as long as they are proven effective in delivering quality services to the communities being assisted by the university.

Credit Hours and Granting of Honoraria

The BOR also approved the proposed guidelines on earning credit hours and granting of honoraria for extension activities with Resolution No. 90 s. 2020 on November 13. This is to strengthen and increase the involvement of the faculty in doing extension activities.

A faculty member shall only be entitled to received honorarium or service credit for extension services rendered beyond the minimum number of hours per semester, as stipulated in the ESMO Operations Manual, Section 6: Extension Services Rewards, Subject: Granting of Honoraria and Service Credit. However, it should be noted that extension services for which remuneration was given shall no longer be eligible for points in the faculty promotion system.

To identify whether a faculty member is already entitled to remuneration for the conduct of extension services, they shall earn corresponding credit hours based on an extension-related task that they have accomplished with complete project documentation submitted to ESMO. Any extension work conducted on non-working days, holidays, and semester breaks shall not qualify for remuneration unless the minimum number of extension-work hours for the semester has been met.

As the change efforts begin to be implemented in January 2021, the university's performance and the organization's people will be improved.



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Extension Experts Directory

2020 Edition

Discover the diverse group of TSU experts who work in various extension programs and projects

Tarlac State University
Extension Services Management Office

TSU releases the 1st edition of Extension Experts Directory EED Editorial Board

The TSU Extension Services Management Office released the 2020 edition of Extension Experts Directory. This edition introduces the TSU's various clientele the diverse group of faculty experts who had been or engaged in a wide range of extension programs, projects, and activities.

It features a total of 168 faculty members from the university's 9 colleges (School of Law not included) who have submitted their profiles, and contains extension-related information such as educational background, fields of expertise, and recent extension experiences to give readers an idea of what extension services the faculty can offer. This directory is organized by college, then by department or program.

It is hoped that through the faculty members' expertise and heart for service, the university may help uplift the socio-cultural, technological, educational, and environmental conditions of the populace towards sustainable development.

TSU pools support for COVID-19 actions

Excerpts from OPA Bulletin, March 2020 Issue

Tarlac State University strengthened its efforts in battling the COVID-19 for the duration of the Luzon-wide Enhanced Community Quarantine.

These actions are the university's way to help the provincial and city government in dealing with the pandemic.

Eleven strong volunteers from Tarlac State University-College of Science heeded the urgent need for additional healthcare front liners of the Tarlac Provincial Government.

Tarlac Governor Susan Yap sought the university's help through a letter sent on March 18 (Wednesday) where University President Dr. Myrna Q. Mallari immediately responded.

The university Disaster and Risk Reduction Committee, which includes President Mallari, along with other volunteers and some hotel staff prepared the TSU Hotel today, March 20, which will be used as quarantine site.

Remaining Sarap Tumulong fund and donations from the TSU community will be used for COVID-19 immediate expenses, particularly for hotel operations.

Also, a ten-membered face mask taskforce volunteered to create 1,000 face masks in a span of three to five days.

Face mask taskforce started working today at 1:00 PM in the Dress Making Room at the College of Teacher Education (CTE) Building.

After distributing the face masks to TSU personnel, the said taskforce will also give masks to the front liners in Tarlac for their sacrifices against COVID-19, said Dr. Jasper Jay Mendoza, CTE Dean.

President Mallari expressed her gratitude and appreciation to TSU community members volunteering for the university's actions against COVID-10.

"Give my love and deepest appreciation to everyone who brave the risk of going out to help and thanks so much to everyone who (are praying) for us to be safe, strong, and trusting to the Lord!" President Mallari said.

This just shows how the university cooperates in combating the COVID-19 pandemic.



TSU DRRM Committee pose for a photo after helping with the preparation of TSU Hotel as quarantine area.



CTE Dean Dr. Jasper Jay Mendoza is hands on in the facemask project.

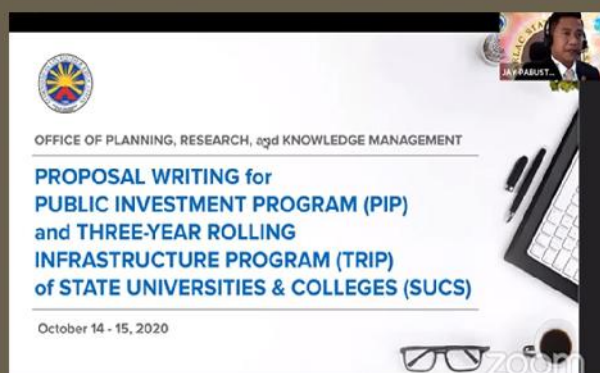


TSU College of Teacher Education works together to produce 1,000 facemasks for TSU and Tarlac frontliners.

TSU director invited as CHED's PIP-TRIP lead speaker

Jodie Andrea G. Pangilinan, OPA

Dr. Jay R. Pabustan, director for Planning, Performance, Monitoring, and Evaluation, has been invited as a resource speaker for the Commission on Higher Education's (CHED) two-day nationwide workshop entitled "Proposal Writing for Public Investment Program (PIP) and Three-Year Rolling Infrastructure Program (TRIP)" held via Zoom last October 14-15, 2020.



Planning officers, directors, and even vice-presidents and presidents of state universities and colleges (SUCs) all over the country participated in the online seminar to get assistance in enhancing or improving the crafting of project proposals for funding.

In an interview, Dr. Pabustan said that the training program is held annually to refresh and prepare SUCs for their PIP updating.

"The purpose of the orientation is to prepare for the fiscal year 2022. Ngayon pa lang, yung mga project dapat ma-identify na. And then, dapat ma-review na ng CHED, ng DBM (Department of Budget and Management), ng regional council (RDC), and then eventually ng national – NEDA (National Economic Development Authority)," said Dr. Pabustan.

During the morning session of the second day, feedback had already poured in. The most notable comment is from Dr. Maria Consuela Del Castillo of The University of Science and Technology of Southern Philippines (USTP) where she praised TSU's practices, citing that the university had achievable targets.

"We have to look at each end of the chapters," Dr. Del Castillo noted referring

to the 2017-2022 Public Investment Program, "because those are the indicators with which we [SUCs] will be measured. TSU was able to deliver on the pressing indicators."

Dr. Pabustan responded, "Di ko in-expect 'yung ganoong feedback. It's overwhelming. Actually, kung ano man yung pinresent ko doon as best practices, we're doing it. 'Di ko naman sasabihin iyon kung wala tayo. Siguro, I was able to communicate clearly what we are doing."

"Our [TSU] plan is anchored on the societal goals which are anchored on the PDP (Philippine Development Plan), Ambition 2040, CHED goals, then the Regional Development Council. The targets are clear because there are measurable indicators [which are] aligned with standards – like SUC levelling standards," he added.

Meanwhile, mock proposals were written during the last part of the seminar wherein two SUCs each from Luzon, Visayas, and Mindanao will present for critiquing.

"The purpose of the workshop was achieved as evidenced by the output of the presenters. You see, whenever you are proposing a program or project, you can increase the success rate of the approval if, for example, the project is

Community Development Services

well written and supportive of the national agenda – of the government," Dr. Pabustan advised.

Dr. Pabustan's presentation for the two-day workshop included the best practices on the preparation of priority projects and programs (PAPs), procedures in seeking endorsement to PIP Online System (PIPOL) and Online Submission of Budget Proposal (OSBP), prioritization of project proposal, preparation of budget proposal forms, and preparation of the project proposal in PIPOL format.



The Journey Continues on Malasakit Para sa Aeta Community

Izelle C. Francisco, CPAG
Jerich Ralph S. Lobo, CPAG



In line with the Tarlac State University mission to be a champion in community development, the College of Public Administration and Governance (CPAG) ensured that this would turn into reality by aligning the college's objectives to encourage participation in research-based community outreach programs and other extension activities.

A long-term project of CPAG was formulated for the Indigenous People in Sito Sitler, Barangay Sta. Juliana, Capas, Tarlac. The main objective of the project was to build a model community wherein different aspects of their life will be enhanced, such as education, health, governance, and entrepreneurial activities.

Way back in February 2018, CPAG with Department of Environment and Natural Resources, CENRO represented by Emmanuel T. Razalan, the National Greening Program office in Capas, started an extension project for Aeta communities that was considered as a depressed and marginalized community. The thirty-five (35) families were identified as households of the said community based on a conducted survey. Furthermore, initial services were extended, such as gift-giving, meeting with community leaders, project orientation, and education on the human development agenda. With all those, the proposed TSU-CPAG COMDEV Project was streamlined.

On March 7, CPAG, with the group's help from BPA students, MPA – HM students, Doctorate students and volunteers from the TRADOC, conducted the extension activity at Sito Sitler. Wherein activities conducted were the distribution of goods, medical mission, necessary reminders for the hygiene, primary education activity and focus group discussions.

At exactly 7:00 in the morning, the CPAG group and volunteers arrived at the Sitio. A simple opening program was held. The Aeta group led the prayer, followed by the welcome remarks and simple presentation that highlighted thanksgiving to

all the volunteers and all the donations given to all the families at Sitio Sitrler.

The MPA-HM conducted the medical mission and necessary reminders on hygiene; the faculty members and the BPA students facilitated the primary education activity and focus group discussion. The DPA students were also in charge of distributing goods to all family members on the said Sitio.

The Aeta community were overjoyed that CPAG and the volunteers revisited them. Thus, they showcased the accomplishments that they have done so far, such as the entrepreneurial activities at the Sitio.

From planning, decision-making, up to its implementation, the community took part and were involved. Thus, exemplifying that Aeta communities are being empowered and fostering a sense of ownership and responsibility towards the projects they share. Through stronger collaboration with credible and distinguished institutions and individuals as convergence points for social laboratories, they further hoped to pursue significant innovations that will concretely and permanently improve their community's quality of life – allowing them to attain their fullest potentials.

CPAG will not stop in the different activities, but it will make sure that the community will be a model community for the Aeta through that other platforms that will be conducted in the said Sitio to attain the objectives.

CELLGA:

The Foundational Truths

Excerpts from the Terminal Report



The College of Teacher Education launched the CELLGA Project through the Bachelor of Elementary Education department for the teachers, parents, students, and barangay officials of Maluid-Cabrera Elementary School. The CELLGA which stands for the program's thrust and priorities, Continuing Education, Literacy, Livelihood, Governance, and Gender Advocacy, is a long-term extension project to form partnerships with the school project- anchor towards the undertaking extension initiatives for the development of the barangay as a model community.

Dean Erwin P. Lacanlale led this project, and Extension Chair Rosalina C. Garcia with the other 17 faculty members implemented the extension initiatives. They organized a series of seminar and training on stress management, inquiry approach to teaching and learning, addressing students' diversity, quality teaching and learning, and professional development. This is to support the program for continuing education.

Faculty experts also facilitated the children and adults' learning through remedial instruction or tutoring in reading and writing. This is

an outcome-based with clearly defined steps for implementing learner-centered activities that covered reading, writing, mathematics, and english to support its literacy program.

As part of the college's livelihood program, they supported the marginalized section, particularly the youth and women through skills training on food processing, baking, and accessory making. This project also supported governance and gender advocacy through capacity building and gender sensitivity awareness to the barangay officials, students, teachers, and school administrators.

The following are the other faculty experts involved in the CELLGA Project:

1. Dr. Cecilia L. Calub
2. Dr. Cynthia G. Quiambao
3. Dr. Felecitas A. Quilondrino
4. Dr. Julieta M. Lagasca
5. Dr. Leodivina P. Tagama
6. Dr. Ma. Theresa A. Acosta
7. Dr. Mellany G. Masangkay
8. Dr. Nicanor C. Caingat
9. Dr. Niño B. Corpuz
10. Dr. Norbina Genever M. Castro
11. Dr. Rita E. Pulmano
12. Dr. Rosario C. Salas
13. Mr. Deyo Carlos L. Dela Cruz
14. Mr. Jayson Y. Punzalan
15. Mr. Mark P. Castillo
16. Ms. Melody P. Sapad
17. Prof. Douglas C. Ferrer



Establishment of **Food Safety Control System** for service operators and ambulant street-food vendors of Tarlac City

Jay Ann L. Pablo, ESMO

The Tarlac State University in partnership with the Department of Science and Technology - Region 3, and City Government of Tarlac aimed to establish a research and extension-based model food safety control system for the service operators and ambulant street-food vendors of Tarlac City in support to the implementation of Republic Act 10661, also known as the Food Safety Act of the Philippines.

The City Economic Enterprise Management Office has identified the 25 food service operators and ambulant-street food vendors of Tarlac City. The CGT launched the project through a ceremonial Memorandum of Agreement and Contract Signing in March 2019. This was followed by the project briefing and profiling activity with the concerned stakeholders in April 2019 to discuss everyone's roles and expectations.

For days, the TSU Food Safety Team visited the food service operators and ambulant-street food vendors to conduct a food safety inspection, collect data on environmental conditions, and analyze food and water samples. They also collected swab samples for the data on the state of food contact surfaces. In this phase, the DOST-PSTC Tarlac, City Health office, and CEEMO assisted the team during the field visit.

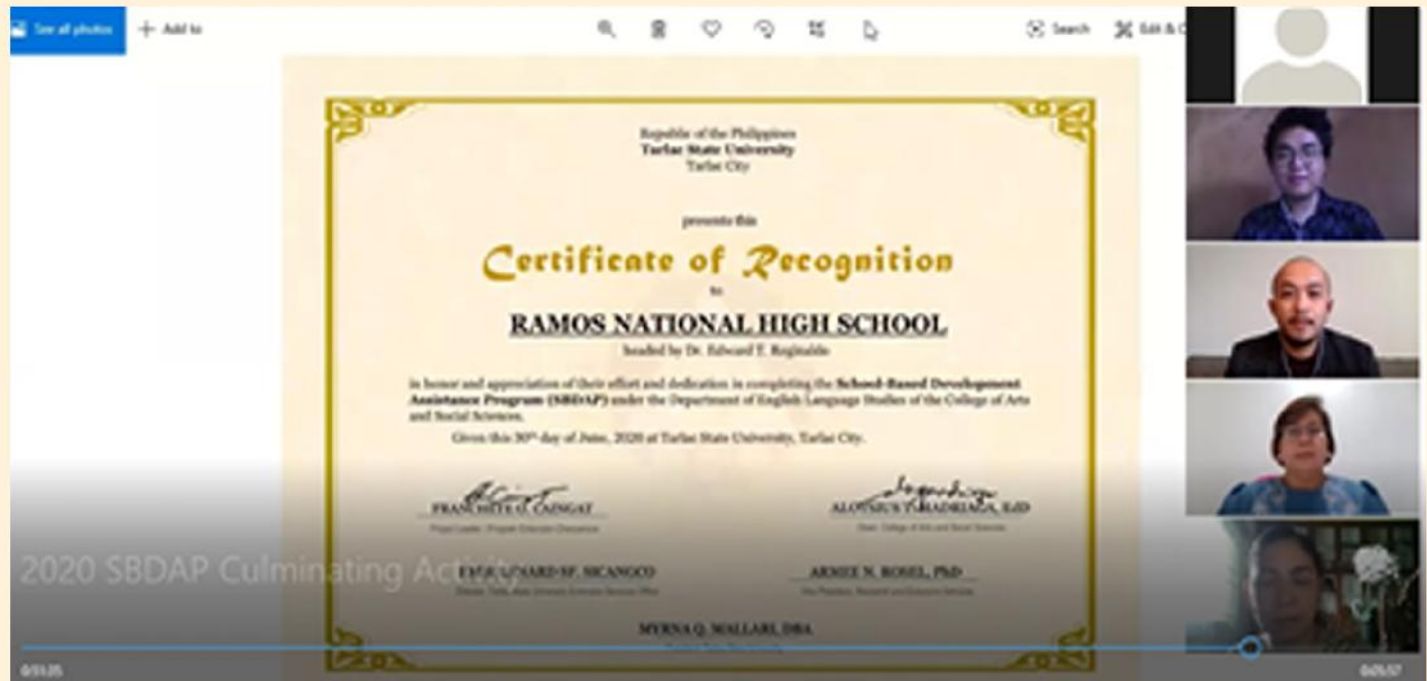
After completing the analysis and interpretation of data and samples gathered, the TSU Food Safety Team presented the results and their recommendations for establishing the Food Safety Control System for service operators and ambulant street-food vendors of Tarlac City on September 24 at Executive Boardroom, Tarlac City Hall.

This collaborative project provided data and information

to facilitate factual decision approach among policy-making bodies of Tarlac City towards its mandate of protecting the consumers' health and welfare; among SUC's towards a community-driven research and extension intervention; and government agencies like DOST towards its mandate of providing central direction, leadership, and coordination of scientific and technological efforts for the social benefits of the people.

FTRC Dir. Leah T. Matias, Dr. Lea B. Milan, Ms. Mary Katherine A. Apolonio, Ms. Katherine P. Ipan, and Mr. Aljon N. Lusong are the experts from the College of Science who delivered expertise in the project along with Mr. Jaidreil Meg G. Cabanding, Mr. Xyris Gerard A. Fernandez, Ms. Geraldine R. Gamoso, and Ms. Abegail F. Feliciano of the TSU Research Office.





CASS SBDAP Culminating Activity

Franchete O. Caingat, CASS

The School-Based Development Assistance Program (SBDAP) of the College of Arts and Social Sciences under the Department of English Language Studies (DELS) leadership marked its completion through a Culminating Activity conducted on June 30.

Adhering to the new normal, the Culminating Activity was done through the Zoom platform. The event was organized by Ms. Franchete O. Caingat, the project leader and program extension chairperson of DELS in collaboration with the University Extension Office staff and the Office of the Vice President for Academic Affairs.

The activity was attended by the beneficiary of the SBDAP—the Ramos National High School. Dr. Edward T. Reginaldo, the principal, Mr. Ferdinand M. Duya, the RNHS project coordinator of SBDAP, and the teachers participated in the activity.

The program is graced through an opening prayer by

by Mr. Aljon Lusong, the UESO ESSP Head, followed by the Opening Remarks of Dr. Aloysius T. Madriaga, the Dean of the College of Arts and Social Sciences. After which, Ms. Caingat provided the overview of the DELS extension program to which highlighted the SBDAP.

The SBDAP is a two-year extension service which runs from February 2018 to February 2020. It started with a Memorandum of Agreement signed between the Tarlac State University and the Ramos National High School. Under the leadership of Dr. Agnes M. Macaraeg, the former CASS Dean and Dr. Noel G. Palgue, the RNHS former principal, the SBDAP was made possible. The SBDAP was continued then by Dr. Aloysius T. Madriaga, the incumbent CASS Dean and Dr. Edward T. Reginaldo, the incumbent RNHS Principal.

As the program continues, Prof. Anna Maria Soccorro Y. Coloma, a faculty of the DELS, who is an active extension provider of the SBDAP, shared his extension experiences.

Mr. Duya, the RNHS project coordinator of SBDAP, expressed his gratitude to the entire TSU community. He claimed that there had been a significant improvement in the teachers' and students' performance.

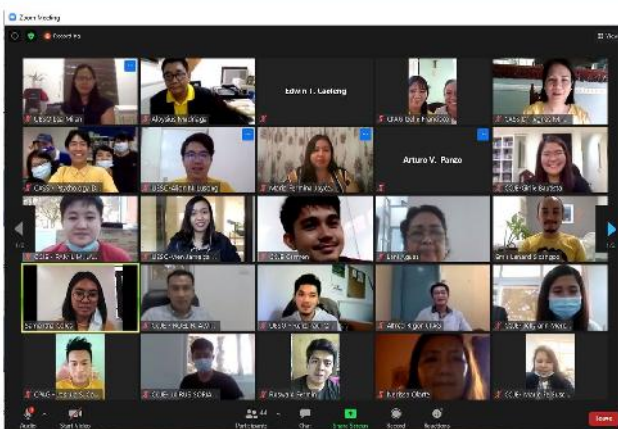
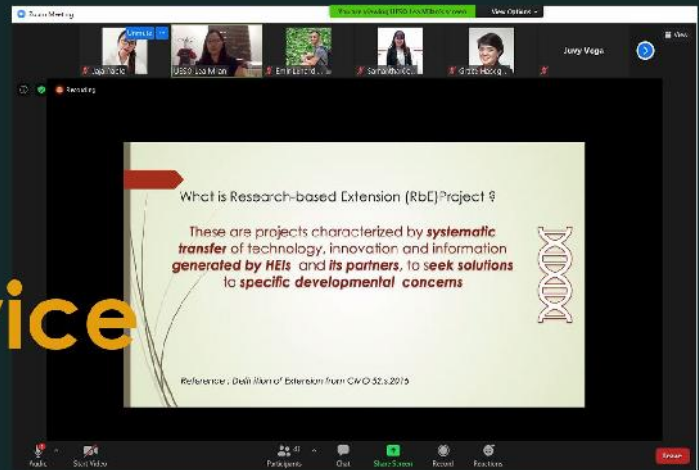
Meanwhile, Dr. Reginaldo, the RNHS principal, stated that RNHS achieved the highest level on School-Based Management with the help of the SBDAP. He expressed his hope still to continue the partnership of their school and the TSU.

An inspirational message was then delivered by Dr. Arnee N. Rosel, the Vice President for Research and Services, followed by the awarding of certificates to the beneficiaries done by Dr. Brendalyn A. Manzano, the DELS chairperson.

A closing remark from Engr. Emir Lenard SF. Sicangco, the OIC Director of the UESO, ended the culminating activity.

Capacity Development Seminar for the Extension Service Providers

Vien Jamaica D. Samson, ESMO



The quality policy of TSU Extension Services Management Office states that it is "committed to continually improve the delivery of excellent extension services that are compliant to regularly and statutory requirements...". This is because the TSU is focused on instruction and research with the faculties' primary involvement as extension service providers to deliver quality extension services to the partner-beneficiaries, institutions, and communities.

The faculty involved in the delivery of extension services increased from 26% in 2015 to 63% in 2019. This is an excellent start to improve and sustain faculty involvement. But the need to increase such engagement coupled with the recent challenges brought by the COVID-19 Pandemic for both ESMO and faculties. To ride along with these changes, the ESMO proposed and implemented new policies and activities.

The ESMO has organized capacity development activity via Zoom Application and MS Teams for the extension service providers to be clarified on the scope of their duties and responsibilities and to be updated on the processes. The research-based extension and impact assessment protocols were also introduced to achieve the university's good performance in SUC Levelling, PBB, program-level accreditation, institutional accreditation, and other related requirements.



CPAG Outstretches Common Knowledge on Stress Management in PENRO – Tarlac

Izelle C. Francisco, CPAG
Jerich Ralph S. Lobo, CPAG

To establish functional linkages with organizations and institutions, the Provincial Environment and Natural Resources Office (PENRO)-Tarlac invited the College of Public Administration and Governance (CPAG) last March 9 in the office of the PENRO, at Mc Arthur Highway, Brgy. Paraiso, Tarlac City, to share insights and knowledge on Stress Management.

The seminar-workshop was participated by its employees composed of 15 men and 23 women. Thus, the Dean of CPAG, Dr. Edwin T. Caoleng, was invited to be the resource speaker.

Dr. Caoleng introduced his topic on stress, where he conducted a simple activity entitled "Stress Test" all participants were delighted to share their thoughts and feelings. It was then followed by "Pass the Cup of Water" which was an exciting activity that made the participants reflect on what they learned about stress. They further exemplified that they should know how to

overcome anxiety while juggling many things at once – thus, getting and asking for help for others is essential. The topics were followed by more activities assisted by the college's faculty members and helped make the participants freely express themselves.

In conclusion, a certificate of recognition was awarded to Dr. Caoleng for his momentous expertise as a speaker. Ms. Celia D. Esteban, the Office-In-Charge in PENRO, was glad to have that kind of seminar-workshop and she ensured that it would not be the last, but rather, it will be a move in the highest level for more seminar-workshops and linkages to come.

The seminar-workshop was conducted to celebrate the annual celebration of the International Women's Day withholding the aim to share knowledge to the employees of PENRO-Tarlac.

Convergence on Livelihood Assistance for the Agrarian Reform Beneficiaries Program

Aljon N. Lusong, ESMO

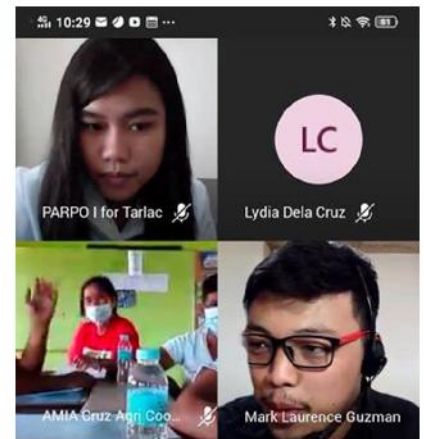
The Department of Agrarian Reform (DAR) and Department of Social Welfare and Development (DSWD) has a partnership for the Convergence on Livelihood Assistance for the Agrarian Reform Beneficiaries Program (CLAAP) with Tarlac State University. Wherein, faculty experts of the College of Business and Accountancy were requested as the service providers in technical capacity building training.

The DAR funded the training series from September to December, which aimed to assist the identified agrarian reform beneficiaries or farmers in increasing their livelihood income and expanding economic opportunities. The series of training were all conducted through online video conferencing.



Details of the services requested are as follow:

No.	Topics	Extension Service Providers	Date of Implementation
1	<ul style="list-style-type: none"> Gender and Development: Gender Sensitivity Orientation Entrepreneurial Mind-Setting Characteristics of a Successful Entrepreneur Why Small Business Fails 	Sheila Jane L. Gonzales Dr. Christine Janelle M. Santiago Dr. Eivira B. Mercado Dr. Limuel P. Pavico Jose M. Geaga Jose Mariano S. Palomiano Aldrex G. Laxamana Ariene R. Gabriel Dr. Rita E. Pulmano	October 2-23
2	<ul style="list-style-type: none"> Sales Management Supply Chain Management 8P's of Marketing Salesmanship 	Nathaniel Joshua B. Aguas Dr. Wilmark J. Ramos Dr. Susan D. Ramirez Dr. Daisy V. Medrano Dr. Hazel T. Maborang Reissa Joselle D. Gopez	October 26- November 4
3	<ul style="list-style-type: none"> Client Relationship Management Supply Chain Management Business Ethics 	Dr. Criselda A. Tonelada Ferdinand Y. Silaran John Edward S. Estayo Princes Carol L. Feliciano Von Rex M. Reyes	October 30- November 4
4	<ul style="list-style-type: none"> Seminar-Workshop on Simple Bookkeeping (Records Keeping using Traditional Method) Seminar-Workshop on Simple Bookkeeping (Records Keeping using Computerized Method) 	Dr. Alejandro L. Medrano Derick S. Figueroa Grace T. Lim Henry D. Rufino Jasper A. Yauder Jerry D. Mariano Lawrence D. Sempio Maria Teresa C. Agustin Olivette P. Flores Rhene G. Payabyab Val Lawrence V. Flores Venus L. Catacutan	November 4-16
5	<ul style="list-style-type: none"> Overview of Inventory Management Different Types of Inventory System Inventory Control and Techniques Recording and Reporting of Inventories Overview of Financial Management Basic Orientation on Investment Orientation on Rules of Procedure for Small Claims 	Dr. Christine Janelle M. Santiago Dr. Elizabeth A. Amurao Dr. Jhonel C. Panlilio Lydia C. Dela Cruz Mark Laurence A. Guzman Queenie B. Naraja Dr. Renato T. Mercado Dr. Rowena Ramos	November 17-26



WELCOME REMARKS

MR. FELIPE C. CANLAS
Executive Director
Wireless Access for Health

Wireless Access for Health

Case Study A

Vaccination Program

The Department of Health requires those who participate in the Using Data Program to sign up using forms provided for this purpose by the DOH.

The forms indicated that the participants must enter their name, age, address, proof of billing/residence, government-issued identification, name, age, and gender of child/children to be enrolled.

The sheets will be kept in a folder in the office of the Barangay Health Officer.

Around one hundred families plan to avail of the free vaccination.

Introduction to Cybersecurity

College of Computer Studies,
Tarlac State University

Theda Flare G. Quilala, DIT
Introduction to Cybersecurity v2.1

TARLAC STATE UNIVERSITY
1986

TSU - Theda Flare G. Quilala

CCS maximizes ICT in the New Normal

Carlos P. Flores Jr., CCS

Faculty experts of the College of Computer Studies (CCS) made it again in extending expertise in Information and Communications Technologies (ICT) to the partner-beneficiaries. Due to the COVID-19 Pandemic, responding to the needs of the time is too much to handle. Thus, the requests for training and website development services are in demand.

On July 18 and 25, the **Atty. Robert E. Go Law Office** requested the to equip its personnel on the use of Microsoft Teams as a tool for video conferencing, and court hearing as one of the Court's requirements.

Mr Dennis Y. Virtudazo, Mr Calos P. Flores Jr., Ms Regina P. Arceo and Gilbert G. Gonzales of Information Technology Department were tapped to deliver the request. They highlighted the features and functionalities of the Microsoft Teams application for the 8 participants.

At the end of the training, faculty experts and the college received certificates of appreciation.

The Manila Episcopal Area of the United Methodist Church, a non-profit religious organization, has requested Zoom, Google Classroom, and Power Director application training. This is to prepare the professional teachers to serve its ministry, providing primary education from pre-school to senior high school this pandemic.

On September 21 and 25, the Computer Science Department faculty experts namely, Dr. Alvincent E. Danganan, Dr. Heidilyn V. Gamido, Mr. Julius Ceasar C. Ramos, Mr. Mel Johnson P. Aquino, and James Bryan T. Roman were tapped to serve the request. They solved the issues of technical readiness and preparedness to comply with the Department of Education learning requirements. A total of 68 participants attended the training.

On October 26 and 30, the church also availed the college's services, particularly the Information Systems Department for the Training on Data Privacy and Google Meet. During the training, Dr. Marlon V. Gamido, and Mr. Mel Johnson R. Aquino served as the resource speakers, while Mr. James

Bryan T. Roman were tapped to serve the request. They solved the issues of technical readiness and preparedness to comply with the Department of Education learning requirements. A total of 68 participants attended the training.

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The college faculty experts also served a 3-day Webinar Training on Introduction to Cyber Security, Secure E-mail Communication to Pretty Good Privacy and Cyber Security Competency Model to the **AFP Northern Luzon Command** on September 22 and 23 via Zoom application.

CCS Dean Marlon V. Gamido, Dr. Edjie M. De Los Reyes, and Dr. Theda Flare G. Quilala well-demonstrated the area of specialization in ICT as the resource speakers while Dr. Rogel L. Quilala, Prof. Jerome C. Legaspi, and Prof. Valarie D. Simbol provided technical efforts as consultants.

The graduate program, master's in information technology has successfully conducted the Webinar Training on Cyber Security and Data Privacy for the **Wireless Access for Health**, a digital-private partner on digital health in the Philippines on October 21 via Zoom application.

Dr. Rogel Quilala and Prof. Simbol served as the consultants while Dr. Gamido and Dr. Danganan served as the resource speakers.

The **Department of Education** in Region III requested the college's assistance in creating a database filing management system for the Office of the Human Resource. The project aimed to build and transform the digital competencies of the DepEd teachers and officials through ICT. It also helped the agency improve the efficiency and effectiveness of management processes and speed up decision making with total management transparency.

Mr. Carlos P. Flores Jr. led the project with the other faculty members namely, Mr. Rojen John D. Agustin, Mr. Joselito T. Tan, and Mr. John Fernandez to ensure the ideas have been

installed correctly and worked distinctively under its domain. IT students, Daniel Fernandez, and Gwyneth Alcala were also tapped and worked with the faculty members to assist in the project development.

On December 16 and 17, the faculty experts launched the HRM Database Filing Management System to the 93 DepEd teachers and officials as the end-users through online training to have in-depth knowledge and familiarity in using the system.

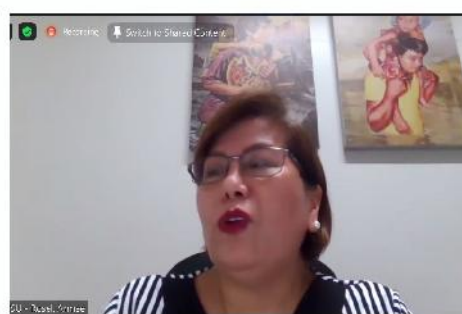
The CCS built more robust and effective extension programs that continue to function seamlessly during uncertainty and sudden changes that come with pandemics and strategies to bounce back from shocks and enhance resilience.

TSU awards 2019 top-performing PECs and Colleges

Jay Ann L. Pablo, ESMO



COLLEGES	NO. OF COLLEGE PROGRAMS	PERCENTAGE OF PROGRAMS	NO. OF EXTENSION CHAIRPERSONS	NO. OF EXTENSION CHAIRPERSONS
CASS	3	8%	1	2
CAFA	2	5%	1	2
CBA	8	21%	3	5
CCJE	1	3%	1	1
CCS	4	10%	2	3
CET	7	18%	3	5
CPAG	2	5%	1	2
CPE	6	15%	2	4
COS	6	15%	2	4
TSU	39	100%	16	28



On September 7, the TSU Extension Services Management Office organized the Online Awarding Ceremony of the 2019 Top Performing PECs and Colleges via Zoom Application.

The following colleges were recognized for the excellent delivery of extension services in 2019:

1. College of Criminal Justice Education
2. College of Arts and Social Sciences
3. College of Public Administration and Governance

TSU-ESO also acknowledged the exemplary performance of the following faculty members who served as Program Extension Chairpersons for 2019:

1. Dr. Rosalina C. Garcia, Bachelor of Elementary Education

2. Mr. Jan Vincent S. Carmen, Bachelor of Science in Criminology

3. Dr. Cynthia G. Quiambao, Graduate Studies

4. Ms. Mary Katherine A. Apolonio, Bachelor of Science in Food Technology

5. Mr. Jeremiah Paul C. Silvestre, Bachelor of Arts in Psychology

6. Ms. Maria Fermina Joyce C. Nucum, Bachelor of Arts in Communication

7. Engr. Maan B. Florendo, Bachelor of Science in Electrical Engineering

7. Dr. Jeanette M. Baquing, Bachelor of Secondary Education

8. Ms. Franchete O. Caingat, Bachelor of Arts in English Language Studies

9. Ms. Olivette P. Flores, Bachelor of Science in Accountancy

10. Mr. Jerry D. Mariano, Bachelor of Science in Accounting Technology

The college rankings were determined using criteria that evaluated the quality and timeliness of delivery of services and the extent of the services' contribution to PBB and SUC Levelling targets. On the other hand, the PEC rankings were based on criteria that evaluated the quality of service and chairpersons' commitment.

The virtual activity was graced by Dean Theodore M. Timpac of CCJE, Dean Edwin T. Caoleng of CPAG, and VP Armee N. Rosel of Research and Extension Services.

Congratulations and thank you for the commitment and dedications to serving our community partners!

VISION

Tarlac State University is envisioned to be a premier University in the Asia Pacific Region.

QUALITY POLICY

The TSU Extension Services Office is committed to continually improve delivery of excellent extension services that are compliant to applicable regulatory and statutory requirements to the utmost satisfaction of its valued clients, partners and other stakeholders, through sharing of expertise for the upliftment of the socio-cultural, technological, educational and environmental conditions of the populace towards sustainable development.



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