



PURCHASE ORDER

DELIVERY DUE DATE: 08 JUN 2024

Procurement Unit
Tel No.: 045-606-8142/606-8157

Supplier : **GREGMAN'S GENERAL MERCHANDISE**
Address : Zamora St., San Roque, Tarlac City
Type of Business : Merchandising
TIN No. : 157-742-805-000 VAT Reg.
Tel. No. : 0969-503-1228

PR No.: 2024-05-205
PO No.: 2024-353
Date: 05/24/2024
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 10 calendar days
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	piece	STICKY NOTES, 3x4	10	50.00	500.00
4	piece	MANILA PAPER	10	5.00	50.00
5	box	BALLPEN	1	280.00	280.00
***** Purpose: Training Workshop for External					<u>830.00</u>

(Total Amount in Words) Eight Hundred Thirty Pesos Only

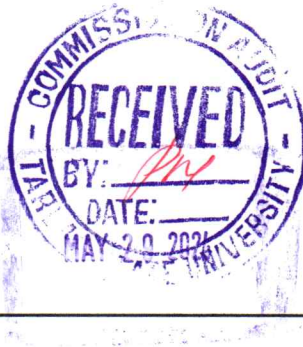
Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official

Conforme:



GREGMAN'S GENERAL MERCHANDISE

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-70441-2024-05-1765
Amount : 830.00